

Elk Meadows Elementary Code of Conduct

Our Vision

Elk Meadows Falcons are growing to be resilient, lifelong learners.

Elk Meadows is an excellent school where teachers, students, parents, administrators, and staff work together to create a safe, academically rigorous, student-centered learning environment. Our goal is for every student to grow to be a resilient, lifelong learner. To accomplish this goal, students follow the three Falcon Expectations and the Falcon 5 Voice Levels.

Falcon Expectations

- Kind
- Safe
- Fair

Falcon 5 Voice Levels

Level	Voice
0	Quiet—no talking
1	Whisper
2	Conversation
3	Presentation
4	Outside voice

Our Code of Conduct

Each classroom maintains a hierarchy of consequences for class rules. A list of classroom consequences is available from the student's teacher. Consequences may include a warning, a behavioral consequence, time away from a preferred activity, loss of a classroom reward, or another appropriate group or individual consequence.

School administration partners with teachers when an incident requires additional attention or support. Bullying, threats, and physical aggression are addressed on a case-by-case basis in accordance with district policy.

Rewards for Following Falcon Expectations

- I help make our school a safer, more enjoyable place.
- I receive a better education and help others do the same.
- I feel confident and safe as I learn.
- I feel proud of myself when I demonstrate self-control.
- I build trust with staff and peers.

Consequences for Not Following Falcon Expectations

Most concerns can be resolved through a supportive process:

1. The teacher works with the student first. When appropriate, students resolve minor issues together.
2. Parents or guardians are contacted regarding concerns.
3. An administrator partners with the student and family if additional support is needed.

Elk Meadows uses natural consequences whenever possible. For example, if a student makes a mess, the student helps clean it up.

Most situations can be resolved when students, teachers, parents, and administrators work together. Significant behaviors—including disruption, fighting, persistent inappropriate language, disrespect toward students or staff, and bullying—may result in lunch detention, in-school suspension, or out-of-school suspension in accordance with district policy.

Other consequences may include:

- Skill-building time
- An apology letter
- Parent or guardian contact
- Restitution
- Cleaning or repairing damage
- Loss of privileges
- Missing part or all of a special activity or recess
- Lunch in the office
- A half-day or full-day suspension

Reporting Process

- Students should notify a teacher or administrator about concerns and complete a written statement to document the concern.
- Parents and guardians are encouraged to contact the classroom teacher first and then administration if additional assistance is needed.
- Elk Meadows follows district policy regarding bullying and cyberbullying. Students and families should report incidents to the classroom teacher first and then to administration.
- Please see the school's Prevention Plan for additional bullying-prevention resources.

Safe School Policy

Elk Meadows follows Jordan School District Policy AS67 regarding dangerous and disruptive behavior on school property. Students who violate the Safe School Policy may face disciplinary action, including restitution, suspension, or referral to a district-level hearing.

Full policy: [Jordan School District Policy AS67](#)

Cell Phones & Electronic Devices

Jordan School District recognizes that personal electronic and communication devices can be valuable educational and communication tools. However, these devices can also distract from teaching and learning.

Grades K–6

Personal electronic and communication devices—including cell phones, laptops, tablets, smart watches, listening devices, wearable technology, and similar devices—are not permitted during the school day. Devices must be silenced and kept out of sight.

In extraordinary circumstances, the principal may approve an exception in consultation with the Administrator of Schools.

Consequences for Violations

- **First offense:** Verbal reminder or warning and notification to the parent or guardian
- **Second offense:** Device held in the office for pickup by the student at the end of the day; parent or guardian notified
- **Third or subsequent offense:** Device held in the office for pickup by a parent or guardian at the end of the day

The school may implement additional consequences as needed.

Full policy: [Jordan School District Cell Phone Policy](#)

Food, Drinks, and Gum

- Food is restricted to the cafeteria unless a teacher authorizes it for a class activity.
- Gum is not allowed at school.
- District policy prohibits the distribution of homemade foods. All food must be commercially prepared, packaged, and within approved dates.
- When providing food for a class, please avoid items containing peanuts or peanut oil because of the risk of food allergies.

Dress Code

Elk Meadows follows Jordan School District Policy AA419. Dress and appearance standards include, but are not limited to, the following:

- Clothing should be clean and in good repair.
- Hats and other headwear may be worn unless they disrupt school or a school activity, pose a danger to the student or others, or prevent staff from identifying the student.
- Headwear that obscures the student's face is not allowed.
- Clothing must cover the area from the top of the armpit to approximately mid-thigh. Underclothing should not be visible.
- Tops must connect from the front to the back over the shoulders and provide fabric coverage for the abdomen, sides, upper back, and lower back.
- Clothing, appearance, jewelry, accessories, footwear, and personal items must not display writing, images, symbols, or insignia that are:
 - Lewd, vulgar, profane, obscene, or sexually suggestive
 - Promoting racism, discrimination, violence, or hate
 - Signifying or depicting gangs or illegal or criminal activities
 - Referencing tobacco, alcohol, drugs, or illegal substances
- Sunglasses may not be worn indoors during the school day except for an approved school activity or medical reasons.
- Appropriate footwear must be worn at all times.
- Any clothing or appearance item or practice that creates an unhealthy, unsafe, or disruptive condition may be prohibited.

Full guidelines: [Student Conduct, Dress, and Appearance Guidelines](#)

Attendance Policy

If a student is ill and will be absent, please call the school office to report the absence.

Students should not arrive at school early. There is no playground supervision before or after school, and staff members use this time to prepare. Students will not be admitted into the building before school begins.

Elk Meadows follows Jordan School District Policy AA432 regarding student attendance.

Full policy: [Jordan School District Policy AA432](#)

Medication at School

Under Utah law, school personnel may administer medication to a student only when the student's legal guardian has provided a current Medication Authorization Form. Blank forms are available in the school office.

The form must be signed by a physician and state that:

- The medication must be administered during regular school hours.
- The exact method of administration is required.
- The amount of medication must be specified.
- The schedule and time of administration must be provided.

Authorized medication must be brought to the school office by a parent or guardian.

Students may not bring any medication to school or share medication with others. This includes over-the-counter items such as cough drops and aspirin.

Elk Meadows follows Jordan School District Policy AS085 regarding medication in the school setting.

Full policy: [Jordan School District Policy AS085](#)

Guidelines for Meal Purchases

- Parents and guardians are responsible for ensuring that their student has funds in their meal account or an approved free or reduced-price meal application on file.
- Students will be notified when their account balance is 5 dollars or less.
- Payment reminders will be sent home with students and by email.
- All lunch accounts must be current by the end of each month..
- Accounts with a deficit may be referred to collections.