



Elk Meadows Elementary 2020-2021 School Reopening Plan

Elk Meadows Elementary teachers and staff are committed to ensuring a healthy and safe environment for students while maintaining high academic standards. The following plan will help provide information to the community on additional safety measures, cleaning protocols, and social distancing guidelines that are being introduced to help reduce the spread of Covid-19. At Elk Meadows we will do our best to balance a productive school environment, rich in learning opportunities, along with proper health and safety protocols recommended by local health officials. We appreciate the input on this plan from community members and teachers. We will continue with this plan until otherwise directed by Jordan School District. If you have questions about this plan please don't hesitate to reach out via email to tiffany.smith@jordandistrict.org or call the Elk Meadows front office (801-446-3200) to set up an appointment (via zoom or in person) to speak to Tiffany Smith, the Principal of Elk Meadows.

Parent Responsibilities

We are asking that parents help us mitigate risk as a school by following a few simple steps set by the CDC. Please take your child's temperature before sending them to school. If you do not have access to a thermometer please perform a symptom check before your child leaves for school. Attached to this plan is the district symptom checklist. Please review this every morning with your child. We ask you to please refrain from sending sick children to school. Even a slight fever is enough to keep children home. Please see the section on Classroom and Friday schedule to help provide more information about keeping your child up to date on their school work should they have a need to stay home. Please be aware that we will no longer be incentivizing students through awards such as "Perfect Attendance" or the "Falcon Leader" for coming to school every day. You may excuse your child from school by calling the front office for any reason. Teachers will do their best to continue to support students who are absent by providing work and doing consultation on Friday.

Chromebooks

Online Option: We will contact you with more information on when to pick up a Chromebook for your child to use throughout the quarter.

In person Option: If a Chromebook is needed for work at home, you will work with your child's teacher to check out a device.

Student and Teacher Training

We will educate our students about proper hand washing techniques, hand hygiene, cleaning their work space, and safely wearing and removing face coverings in a short video at the start of the year. Our teachers and staff have all been trained to mitigate health risks and have collaborated with us on our school-based plan. Training is the key to helping us all stay safe.

High Risk Students

With the help of our school nurse we will review all health care plans, 504 plans, and IEP's to ensure we are meeting needs for those students who are at higher risk. Parents can identify their child as high risk using Skyward family access. We will work with parents who have identified their children as such on accommodations that they feel comfortable with.

Masks/Face Coverings

Teachers and staff will be required to wear face coverings while in the building. Elk Meadows students and employees will follow all local guidelines for wearing face coverings both from city officials as well as Jordan School District. Please put your child's first and last name on their face covering. When there are opportunities for social distancing, teachers will allow short breaks from face coverings multiple times a day. Each teacher will be provided a lanyard for students to use during the school day. This will allow students to attach their mask and keep it on their person at all times. If a student comes to school without a mask, we will first try to reach parents to

bring one. If a parent cannot be accessed and if available, we will provide the child with a disposable mask. Jordan District has provided the following guidelines for wearing face coverings. "As outlined in the State Public Health Order, employees, students, or visitors, on school property or on a school bus shall wear a face covering unless a medically directed exemption is in place. Schools have the responsibility to enforce this order. Individuals who are unwilling to comply with the order may be excluded from school after reasonable efforts have been made."

Office

All touch points in the office area at Elk Meadows will be cleaned multiple times a day. Plexiglass will be installed in the front office. Students being checked out will remain in their classrooms until parents have arrived to avoid students congregating in the main office. Parents will be asked to show photo identification through our door camera system located in the front foyer. Our office assistants will call the student down and sign checkout paperwork. Parents are asked to stay in the front foyer whenever possible. If parents need to enter the office we will ask them to wear a mask and follow social distancing protocols. Whenever possible teachers will avoid sending students to the front office and will call to deliver information or bring items to the office themselves. Students needing medication administered by school staff will be served in a different location than students who are ill. Students who have a fever or are showing signs of illness will be kept in a separate room until parents arrive to pick them up. We regret that we are not accepting parent volunteers at this time to help minimize exposure to students. We will be reevaluating this on a regular basis.

Bussing

Students and bus drivers will follow Jordan District guidelines for wearing face coverings on buses. Bus seats will be assigned by the driver to keep families together on the same seats whenever possible. Students will be instructed to line up after school following social distancing protocols.

Pick-Up and Drop-Off

Students will need to wear face coverings while on school grounds during arrival and dismissal. Lines will be spaced to encourage social distancing. We encourage parents to drop off and pick up promptly to avoid students waiting long periods of time outside. Bus lines will be spaced out for social distancing. Teachers on duty will help supervise students for safety.

Cafeteria

Spacing for lines in the cafeteria will be marked in order to help guide students in proper social distancing. Cafeteria staff will manage all of the distribution of food and milk. Fruit and vegetable bars will be discontinued and instead will be served by cafeteria staff. Student lunch cards will now be managed by teachers and the lunch clerk in order to eliminate the need for unnecessary touch. In order to reduce the number of students in the cafeteria Elk Meadows has arranged their lunch schedule to house one grade level at a time with a seating pattern that will allow social distancing between classes. Each class will sit together at a table. Student lunch workers will be discontinued at this time and reevaluated regularly. Proper hand washing protocols will be done before entering the cafeteria and then returning from recess.

Recess

Recess times have been arranged to ensure only one grade level at a time is on the playground. Students will be instructed to use a mask during the lineup process. Masks will remain on their student lanyards but not required on their face while outside engaging in play. Playground equipment will be sanitized daily. Students will see an instructional video during the first week of school teaching them how to mitigate risk, when to wear a mask and when not to during play.

Hallways

Teachers will help students understand the importance of not touching walls and unnecessary touchpoints. Teachers will open and hold doors whenever possible. Touch points in the hallways will be cleaned twice a day. Signs and prompts will be placed in the hallway to keep students using a road-like system. Public drinking fountains will be turned off, students will use sinks in classrooms to fill up water bottles. Students are encouraged to bring a water bottle from home to keep at school. Our schedule has been redone to look at the number of students we have traveling in the hallway at any given time.

Specials

We are so thrilled to offer our specials program new to Elk Meadows this year. Students will rotate through each of the specials M-Th during the school week; PE, computers, theater, and library. Students will be attending these rotations with students in their classroom only. In grades where there are five classes, one of the classes will be split up and students will rotate with the same group of students each time. Below is an outline of precautions we are taking in each of these classrooms.

PE: Equipment will be sanitized regularly. Proper hand washing will be done before entering the gym. A symptom check will be conducted by the PE teacher. No-contact games will be played during this time. When the weather allows PE will be held outside, without masks. The PE teacher will be aware of output with masks and will give frequent breaks and rests after games. Students will be encouraged to bring their water bottle with them to PE.

Computers: Keyboard covers will be used and sanitized between each group of students. Proper hand washing will take place before entering the computer lab. Computer Lab teachers will conduct a symptom check before students enter the lab. Face coverings will be worn while in the computer lab.

Theater: The nature of this class is such that desks are not needed; social distancing will be maintained whenever possible. The Theater teacher will conduct a symptom check before students enter the classroom. Proper hand washing will be done before entering the classroom. Face coverings will be worn while in the theater classroom.

Library: Proper hand washing will be done before entering the library. Librarians will conduct a symptom check before students enter the library. Face coverings will be worn while in the library. Books will be given a 72-hour period before being put on the shelves.

Classroom

Teachers and students will be encouraged to use hand sanitizer and wash hands frequently. All touch points inside the classrooms are cleaned multiple times a day. Student desks will be arranged facing forward and separated to promote social distancing. Drinking fountains in classrooms will be used only to refill water bottles. Portables will have water cooler access for drinking and those stations will be sanitized daily. Teachers will be encouraged to have students clean their personal work space at arrival and dismissal. Teachers will avoid sharing materials whenever possible (ex: crayons, scissors, pencils, etc...) Face coverings will be worn in the classroom. Teachers will provide frequent breaks from face coverings when social distancing can be maintained. Our teachers understand and appreciate that parents might be keeping children home more than usual to mitigate risk. We are committed to helping each student at Elk Meadows stay on track. You will find information in each teacher's disclosure statement as to how to request and access work if your child would need to stay at home. You will also have access to the teacher during Friday office hours to ask questions or obtain help. Teachers have been trained on procedures if they were to have a student develop symptoms at school. These procedures have student privacy at the forefront.

Special Education Classrooms

We will be reviewing all IEP's and 504's under the direction of the file holder and in conjunction with the school nurse and classroom teacher to provide adequate support and safety measures for Special Education Students. Please see the section on classroom for more information about cleaning measures, social distancing and classroom procedures.

Friday Classroom Schedule

Elk Meadows teachers will have office hours from 10:30 to 11:00. During these hours teachers will be available for homework help, answering questions, or any other need for communication. Elk Meadows teachers will be providing work to be done at home on Friday. Teachers will communicate with individual families if their child is needed to attend school, this will be optional to families if their schedule allows. Please note that this will be by invitation only from the classroom teacher. You will find information in individual teacher's disclosure statements on when and how that will be communicated to you. If you ride the bus, it will be available for your child. The bus will arrive at school by 11:00 and leave the school at 1:55. If your child walks or parents drop off, it will be your responsibility to provide transportation on Friday. Lunch will be served to your child during this time at the normal lunch rate.

Friday breakfast/lunch Schedule

If your child is not in attendance on Friday you are welcome to pick up a grab-and-go meal to eat at home. Students will be charged their normal lunch rate. A breakfast option will be available for pick-up during this time as well. Students who are picking up lunch will enter the cafeteria door from our back playground. Please ensure your child is wearing a face covering when entering. Parents will not be allowed in the cafeteria to limit exposure. Lunch will be served on Friday between the hours of 12:00 and 1:00.

Restroom

Every restroom at Elk Meadows will be thoroughly cleaned multiple times a day. Teachers will send only one student to the restroom at a time to ensure a low number of students in the restroom at any given time. Signs will be posted to remind students of proper hand washing protocol.

Parents, we so much appreciate your support. We are excited to have students back in our school and as a staff we are committed to doing our best with the safety protocols set in place. We know that this is challenging and we need your support to help us make this back to school experience positive. Please talk with your child about wearing a mask. Please support our district, our school, and our teachers with the plans we are required to follow. This is something that is new to all of us and we are doing the best we can to navigate it together. Thank you for trusting us with your children. We look forward to a wonderful school year and appreciate your support!